



Prof. Milutin. R. Đuričić, PhD  
Coordinator of the TEMPUS PROJECT  
No. 544543-TEMPUS-1-2013-1-RS-TEMPUS-JPCR  
*Modernization and Harmonization  
of Tourism Study Programs in Serbia*  
Number: 2016/01-01  
Užice, 15<sup>th</sup> January 2016

## MINUTES

From the meeting of Project Coordinator with Contact Persons from Serbia and United Kingdom, held on 13<sup>th</sup> of January 2016 in Novi Sad, at the premises of Chamber of Commerce of Vojvodina.

The following

## AGENDA

was proposed and unanimously adopted:

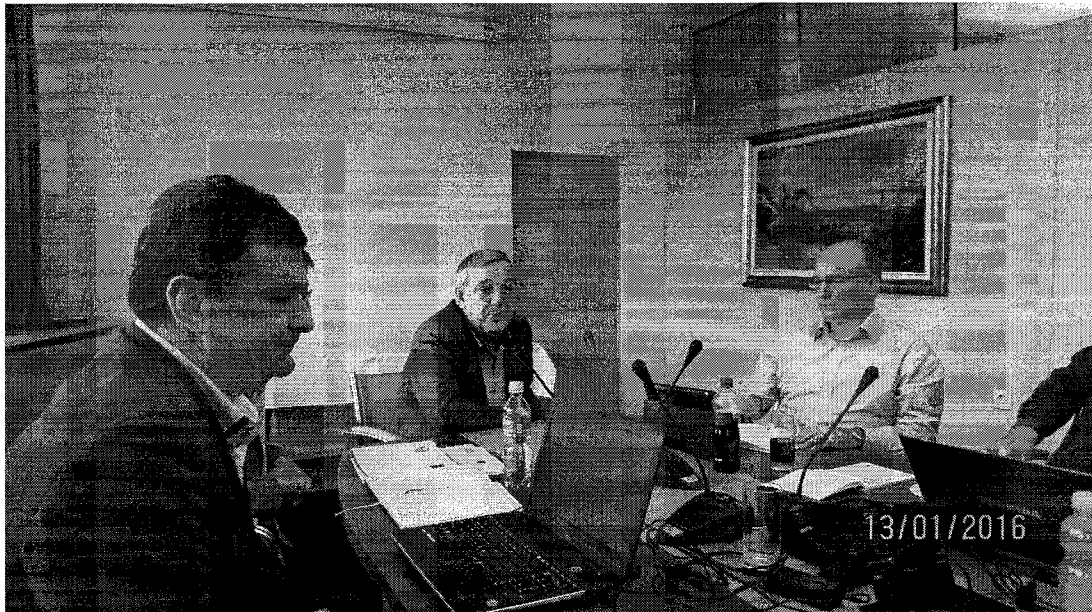
1. Welcome statements by the representative of Chamber of Commerce of Vojvodina and the Project Coordinator professor Milutin Djuricic, PhD.
2. Deliberation of hitherto achieved project results for each partner individually.
3. Agreement on implementation of the remaining activities of the Project.

The session started at 10:00 CET.

The meeting was attended by: Milutin Djuricic, Milos Jovanovic and Nenad Milutinovic in front of the BTC Uzice, Milan Antonijevic in front of the UoG, Dragan Stojanovic in front of the HBSL, Marija Mandaric [UNIKG], Miroslav Radjen [TOWS], Dragoslav Nikolic [RPK Uzice], Dijana Ilic [TOL] and Dragica Samardzic and Dusan Vucicevic in front of the host institution - Chamber of Commerce of Vojvodina.

## I

Dusan Vucicevic, PhD, General Secretary of PKV, greeted the meeting attendees and wished them a successful work on project activities during 2016 and pleasant stay in Novi Sad.



Dusan Vucicevic's welcome statement

## II

Prof. Milutin Djuricic, PhD, Coordinator of the MHTSPS project, thanked for the welcome statement on behalf of all the participants. Then he distributed the BADEN Certificates for E-Teachers to Dragan Stojanovic and Marija Mandaric for successfully passed distance learning training course, since they were unable to receive these certificates on previous occasion.

After that, prof. Djuricic emphasized the aim of the meeting - analysis of what is left to be done on the Project. He mentioned the possibility of Partnership Agreements modification, in order to every partner be fairly reimbursed for the activities that partner conducted. He also asked representatives of partner institutions to submit the Report on Financial Implementation of the Project until 31<sup>st</sup> December 2015 no later than the end of February 2016. Professor also informed the meeting participants that the audit is planned to be carried out during March 2016.

Milutin Djuricic continued his speech by commenting the unimplemented activities by work packages. Before this, he informed the meeting attendees that the next Consortium meeting will be held from 24<sup>th</sup> of April 2016 in Cluj, Romania, and asked them to start preparations for the trip.

As regarding the unimplemented activities within the WP2, prof. Djuricic requested each Serbian academic partner institution to prepare and conduct the self-evaluation process and to submit Report on self-evaluation for each year of studies. Academic partners have also been admonished to take all the necessary measures in order to meet the plan for Activity 2.5 - Design of teaching material.

Speaking of activities within the WP 3, professor pointed that heterogeneity of training courses for teachers has been achieved, and that each institution should submit a report on each conducted training course.

In consideration of WP 4, the Project Coordinator informed participants about new training courses for tourism employees carried out by BTC Uzice - the one at Tourism Fair in Kragujevac and the one within the SMARTINNO project. "The plan, at the project level, is to design and conduct at least 10 (ten) training courses for tourism employees. The gap between planned and designed training courses should be closed", he said.

Regarding the WP 5, it is stated that 45 out of envisaged 60 agreements on business and technical cooperation between HEIs and tourism industry business systems has been signed, and that the academic partners from Serbia should proceed according to the plan, looking to transcend it.

Speaking about project quality assurance (WP 6), prof. Djuricic mentioned once more that each activity must be followed by corresponding quality record. He also emphasized that corrective

measures related to counsels given by the EACEA within the assessment of Intermediate Report on implementation of the project should be conducted until 31<sup>st</sup> January 2016.

Project Coordinator paid due attention to the WP 7. He informed the participants that the project portal design is in progress, and that all institutions - tourism industry business systems - that have signed the agreements on business and technical cooperation with any of the partner HEIs or whose representatives attended the training courses for tourism employees organized within the project should be represented in the Portal. Organization of posting information to the portal, as well as the creation of Facebook and Twitter profiles of the project, was discussed. Furthermore, prof. Djuricic indicated that the project web site should be updated, and asked present contact persons to design a partial reports on conducted marketing activities. "First Call for submission of papers to the third Project Conference should be sent by the end of March 2016", he concluded.

At the end of this part of the meeting, Milutin Djuricic commented on activities within the WP 8, and pointed once more the issue of accreditation of undergraduate and master study programs at UNIKG. He asked a representative of HBSL, Mr Dragan Stojanovic, to define the parameters that should be monitored in work with students (activity EXP 8.2), in cooperation with the colleagues from his institution. Finally, the coordinator said that the institutional Financial Sustainability Plans should be supplemented in line with the suggestions provided by the EACEA in assessment of the Intermediate Report, while all the meetings regarding the overall management of the project (WP 9), as well as the conclusions and agreements derived from these meetings, should be documented.

### III

The second part of the meeting was related to agreement on implementation of remaining project activities.

Dragan Stojanovic, in front of the HBSL, reported first. He said that HBSL have in plan one more monitoring visit by TEIP representative, and have already designed two training courses that will be organized in the forthcoming period. He also said that HBSL envisaged to design 7 (seven) textbooks, and that the plan will be accomplished. Beside this, HBSL is going to work on engagement of stakeholders' representatives in teaching process.

Marija Mandaric, in front of the UNIKG, informed the meeting attendees that two ICT training courses for teachers have already been organized, while English language training course is the only one left regarding the teachers training. She said that one training course for tourism employees will be carried out until the end of March 2016, that three textbooks have already been designed while design of two more is in progress and that 50 (fifty) bilateral agreements with tourism business systems have been signed. Prof. Mandaric emphasized that the accreditation of undergraduate and master tourism study programs is in its final phase, and that she expects that this process will be finished very soon.

Prof. Djuricic, the project coordinator, then commented on presented results and said that the list of teachers willing to write a textbook should be delivered by 25<sup>th</sup> of January 2016, in order to determine how many textbooks will be created.

Dragica Samardzic, in front of the PKV, said that all activities are running according the plan, and gave suggestions for design of two training courses for tourism employees - one regarding rural tourism and one related to the gastronomic standards.

Dijana Ilic in front of the TOL and Dragan Nikolic in front of the RPK both pointed out the same problem - conclusion of agreements on business and technical cooperation with tourism business systems. They both agreed that this activity will be prioritized and intensified in the following period.

At the end, Miroslav Radjen, MSc, in front of the TOWS, informed project partners that all the activities assigned to the TOWS are running according the plan. He also suggested a design of Public Relations training course for tourism employees and commented his recent visit to Faculty of

Economy and Tourism, Pula, Croatia. Mr Radjen Miroslav draw attention to the gathering named “Balkan - connecting point”, planned for the first half of May 2016, which, according to his opinion, could be very interesting to the project partners.



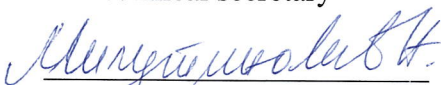
Meeting in progress



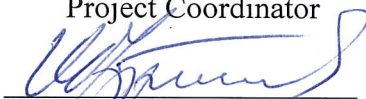
Meeting participants

Session ended at 14:30 CET.

Technical secretary

  
Nenad Milutinovic, M.Sc.

Project Coordinator

  
Prof. Milutin Djuricic, PhD



## AGENDA

of the meeting between the Project Coordinator and contact persons (from Serbia and United Kingdom)

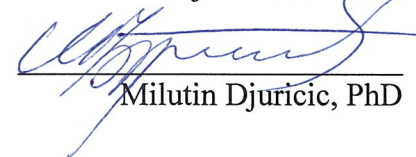
**Date:** 13<sup>th</sup> January 2016

**Venue:** Premises of Chamber of Commerce of Vojvodina, Novi Sad

Wednesday, 13 <sup>th</sup> January 2016		
Time	Theme	Speakers
10:00 - 10:15	Welcome statements	- representative of the host institution, - Milutin Djuricic, PhD, Coordinator of the MHTSPS project.
10:15 - 11:30	Deliberation of hitherto achieved project results.	- Milutin Djuricic, PhD, Coordinator of the MHTSPS project; - contact persons of the Serbian partners.
11:30 - 11:45	Pause	
11:45 - 14:00	Agreement on implementation of the remaining activities of the Project.	- Milutin Djuricic, PhD, Coordinator of the MHTSPS project; - contact persons of the Serbian partners; - Milan Antonijevic, PhD, UoG.

For more effective work, the contact persons should prepare the reports and a plan for activities to be carried out during 2016 in written form.

TEMPUS Project Coordinator



Milutin Djuricic, PhD

Delivered to:

- Dragica Samardzic, PKV
- Milan Antonijevic, UoG
- Milos Jovanovic, BTC
- Nenad Milutinovic, BTC
- Marija Mandaric, UNIKG
- Dragan Stojanovic, HBSL
- Miroslav Radjen, TOWS
- Dijana Ilic, TOL
- Mirjana Krdzic, RPK